

Key dates	Milestone	Action and lead
3 March	Resource Management Team (RMT) agree timetable, template, guidance notes and desired outputs from work	RMM to update material and circulate after RMT discussion
4 March		Discussions to start with staff
5 March	Produce Communications Plan	RMM with ME
6 March		RMM to brief Chair and Vice Chair of ARP
Wk of 16 March	First communication to staff and members	In accordance with Communications plan
27 March	Authority meeting	Obtain agreement of who from the membership is going to be involved working with staff. RMT suggest Chair and Vice Chair of ARP and a national Secretary of State member
27 March- 15 April		Management Team members to conclude initial discussions with staff, prepare and submit submission
23 April	Staff Committee/management team meeting	Start discussions with staff representatives
Dates reserved for discussions: 22 April 24 April 1 May 14 May 18 May 19 May	Data considered and options highlighted  Three nominated members to join discussions for three half days on mornings of: 1 May 14 May 18 May	Outputs required: a. Development of our strategic framework which will guide our financial planning and corporate strategy for the three year period 16/17- 18/19. b. In doing the above we will identify: <ul style="list-style-type: none"> <li>Options for what we want to give strategic certainty to into the future</li> <li>Options for what we will do if we are successful in diversifying our funding sources</li> <li>Proposals for timing of implementation and some indication of how we will implement</li> <li>Proposals for investment required</li> </ul>
2 June	RMT	Consider written draft of above outputs
Need to set up date	Staff committee/UNISON consultation	Start of formal consultation with UNISON
4, 8 and 16 June	Staff Roadshows	Communication with all staff
7 July	RMT to consider feedback from formal consultation with UNISON/staff committee	Refinement of options
24 July	Workshop discussion with all members	
4 August	RMT considers members' feedback and finalises proposals	RMT working on final proposals and phasing of implementation
August	Targeted external consultation on outcomes of review	Need to plan in
Need to set up date	Staff committee /UNISON	Further consultation discussion
9 September	RMT finalise proposals	

18 September	Special Authority meeting prior to planned ARP meeting	Report from Chief Executive on strategic framework (see outputs) and also phasing of implementation including implications in principle for 2016/17 detailed budget planning so that implementation can be planned
19 September	Start of implementation of 2016/17 proposals	Assumes enough authority and member steer given at 18 September meeting
Need to identify date	Staff committee/UNISON	Implementation discussion
23 October	Members workshop on corporate strategy	
20 November	Members workshop on detailed 2016/17 budget proposal in context of strategic framework for 2016/17 – 2018/19	What is needed from this depends on how much has been approved by September meeting of Authority
4 December	Authority meeting	Members consideration/approval of detailed proposals for 2016/17 budget Members consideration/approval of corporate strategy 2016-2019